

**REGULAR MEETING**  
**STANLEY TOWN OFFICE**  
**WEDNESDAY, APRIL 13, 2016, 7:30 pm.**

Mayor Purdham called the meeting to order with the following Council Members in attendance: Mike Knight, Bruce Stoneberger, Duane Layman, Mike Uram and Martha Graves. Others attending the meeting were as follows: Town Manager Terry Pettit, Accountant Leon Stout, Police Chief Ryan Dean, Board of Supervisors Member Mark Stroupe and son, Gina Hilliard with Luray/Page Chamber of Commerce, Georgia Duncan and Chris Slater with Page News and Courier.

Mayor Purdham gave the Invocation and Councilman Knight led the Pledge of Allegiance.

Mayor Purdham inquired if there were any additions or changes to the tentative Agenda presented for tonight's meeting. Councilman Uram noted he would like for the addition of Public Comment added to the agenda at the beginning of the meetings. Mayor Purdham noted that can be added. Motion was made by Duane Layman, seconded by Mike Uram to accept the agenda as presented with the addition of Public Comment. Passed Unanimously.

Gina Hilliard with Luray/Page Chamber of Commerce addressed the Body noting she was here to up-date the Council on what was going on since she was here in January. Mrs. Hilliard noted the new visitors' guide will be out by the end of May, just in time for the tourist season. Mrs. Hilliard also noted the Chamber was able for the 6<sup>th</sup> consecutive year to receive the BTC Grant in the amount of \$25,000.00. Mrs. Hilliard noted they have started getting out of the office and have started hitting the streets and visiting businesses. Mrs. Hilliard also noted 16 new businesses have joined the Chamber and all of the numbers for calls, visits and social media hits since January are up. Mrs. Hilliard noted the Chamber is hosting a breakfast Thursday morning and hopes to see some of the body attending this event. Councilman Stoneberger inquired if the Chamber has considered promoting better access to Page County since they have fixed HWY #340, that this may encourage more tourist to visit our county. Town Manager Terry Pettit noted the monthly newsletter is great help. After further discussion Mrs. Hilliard thanked the Body and left the meeting at 7:48 pm.

Mayor Purdham inquired if there were any additions or changes to the minutes from the previous month's meeting as presented in writing. Councilwoman Graves noted on pg.4, the 6th paragraph that the fitness center is through Valley Health not Luray Fitness. The Clerk noted she would make that correction. Motion was made by Mike Knight, seconded by Duane Layman to accept the minutes as corrected. Passed Unanimously.

The Monthly Financial Statement was presented with Councilman Uram inquiring how much longer for the BMX Account and the Century Station Account. Town Manager Pettit and Accountant Stout noted the BMX project was almost complete. Mr. Pettit noted the Century Station Account was established by the Pioneer Bank and will be there indefinitely. Councilwoman Graves inquired if the \$550.00 donation money given for the Charlie Buracker

Memorial Fund was still in the general fund account. Mr. Stout noted it was and he was keeping it separate. The Financial Statement in the amount of \$301,450.22 was approved as presented.

The Monthly Paywarrant was presented with the following questions:

Councilman Uram inquired about Bill #2 (Costco) how many memberships were there and he thought we bought from a local vendor. Accountant Stout noted it was 5 memberships on the Costco Card and we buy items sold in bulk and Mr. Short also buys concession items from there as well.

Councilman Knight inquired about Bill #6 (Ditch Witch) what was this. Town Manager Pettit was advised it was the boring machine used to go under the road when making a water tap. Mr. Pettit further noted this purchase was discussed at last month's meeting.

Councilman Uram inquired about Bill #11 (Janney & Janney) is this the way our attorney bills the Town; on a yearly basis. Accountant Stout noted he thinks it depends on how much he does for us.

Councilman Uram inquired about Bill #19 (Patterson Construction) was this the same company that fixed the problem we had at Stoneyrun Park. Town Manager Pettit noted it was the same company.

Councilman Uram inquired about Bill #20 (Pennoni Associates) this is for engineering fees. Accountant Stout noted it seems I & I engineering fees are never ending.

Councilman Uram also inquired about Bill #31 (USA Bluebook) was there a warranty on this flow meter. Town Manager Pettit noted it did indeed have a warranty.

Councilman Uram inquired about Bill #32 (Utility Service Company) was this the last payment for this year. Accountant Leon Stout noted this is the last one for this year but the new year begins in July.

Councilman Uram inquired about Bill #38 (Pioneer Bank) the loan payment for the Pool and Public Works' Building repairs, this loan was renewed. Accountant Stout noted it was a balloon loan and was renewed for 5 years.

Councilman Uram inquired about Bill #40 (Pioneer Bank) the loan for the roof on the Public Works' Building was this the last payment on this loan. Accountant Stout noted this will be paid off later this month.

Councilman Uram inquired about Prepaid Bill #4 (SVEC) the bill for the cottages.

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Accountant Leon Stout noted it was for the heat that had to be used in the cottages since they have been empty.

Councilwoman Graves inquired about Prepaid Bill #23 (Blue Mont Concert Series) our part of the bill is \$275.00 not the \$550.00. Accountant Stout noted she was correct.

Councilman Uram inquired about Prepaid Bill #24 (Luray Post Office) why do we have to take bills to Luray. Town Manager Terry Pettit noted Stanley Post Office does not take bulk mail and hasn't for a long time. Mr. Pettit also noted we take the water bills to Luray and then bring Stanley's bills back to the post office here in Stanley.

Councilman Uram inquired about Prepaid Bill #34 (Mark Good) was this included in the grant funding and is it vinyl and not white metal. Town Manager Pettit noted it is white vinyl.

Motion was made by Martha Graves, seconded by Duane Layman that the paywarrant for April 13, 2016 in the amount of \$157,059.73 be paid. Passed Unanimously.

Accountant Leon Stout noted the \$100,000.00 Credit Line we have at Pioneer Bank is up for renewal and wondered if the Council wishes to renew. After some discussion Motion was made by Martha Graves, seconded by Mike Knight to allow the Town Manager Terry Pettit to sign the Credit Line renewal. Passed Unanimously.

Town Manager Terry Pettit presented his Administrative Report noting several on-going projects. Mr. Pettit noted the Safe Route to School Grant is back out for bids. Councilman Uram inquired of how long is the grant funding available. Mr. Pettit noted there is no deadline on the funding.

Mr. Pettit noted the white vinyl has been placed on the Welcome to Stanley Signs and he met with Chuck, Belle and Ryan about finishing the project with flower boxes for flowers and installing solar lights.

Town Manager Pettit noted due to a federal technicality we will have to take another vote on the water meter loan/grant. After discussion on this technicality Motion was made by Councilwoman Martha Graves, seconded by Councilman Mike Knight that the Ordinance and Resolution Authorizing the Issuance, Sale and Award of a \$391,000 Town of Stanley, Virginia Water Revenue Bond (Water Meters Project), Series 2016 and Providing For The Form And Details Thereof.

Mayor Purdham Calls for a Roll Call Vote.

**VOTING AYE:**

Mike Knight  
Bruce Stoneberger  
Duane Layman  
Martha Graves

**VOTING NAY:**

Mike Uram

**MOTION CARRIED.**

Town Manager Terry Pettit also noted we have received word from Rural Development that we have been awarded grant/loans for a backhoe, police car and interior items for the new addition to the library.

Mr. Pettit noted last Thursday Councilman Uram and himself attended the Page County Supervisors budget meeting where they requested funding for the three projects that were discussed at last month's meeting. Mr. Pettit further noted they will be making a decision in the next few weeks.

Mr. Terry Pettit noted new revised Total Coliform Rule was submitted and was approved by the Office of Water Programs. Town Manager Pettit also explained the mapping system for collecting water samples to the Body.

Town Manager Pettit noted the cyber security assessment of our Town Water System was done in March and we should receive the report in a few months.

Mr. Pettit noted that Keith, Leon and himself will be attending the Virginia Rural Conference in Roanoke next week.

Town Manager Pettit noted Leon Stout has added a calendar to the Town's website for meetings and events.

Town Manager Terry Pettit noted he has attended several meetings with the Library engineers, architect and Chairman Mike Salvino about the addition over the last few weeks. Mr. Pettit noted ground breaking is scheduled for the last of May.

Mr. Pettit noted that Council needs to set the VRS Contribution Rate for 2017-18. After brief discussion Motion was made by Martha Graves, seconded by Mike Uram to set the rate at 6.52%. Passed Unanimously.

Town Manager Pettit noted that under Public Works, Councilman Uram and he are working on an updated water leak list. Mr. Terry Pettit also noted the new employees seem to be settling in and are doing a good job.

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Mr. Pettit noted under Wastewater, Patterson Construction is coming back to work on the problem at the Pond Avenue Pump Station. Town Manager Pettit noted we have ordered a new pump because it takes 6 weeks to get it. Mr. Terry Pettit also noted the need to replace the generator at the Wastewater Plant it has been there for about 30 years. Mr. Pettit noted he is looking into getting some prices.

Chief Ryan Dean addressed the Body noting the problems we have been having at the Ed Good Park with vandalism. Chief Dean noted the cameras have gotten some pictures but none of which were clear enough to identify.

Chief Dean noted the department has done at least 150 property checks this past month.

Chief Dean also noted Officer Gerald Cabbage will be going to the academy for training.

Chief Dean noted the spare car did not pass inspection and he feels it has served its purpose. Chief Dean noted it is not worth putting any more money into it and has taken it out of service.

Chief Ryan Dean noted he was looking into getting a 4-wheel drive type vehicle when purchasing the new one for the police department.

Chief Dean noted he had spoken with the driver from Waste Management and is getting the trash can issue straightened out.

Councilman Uram noted he has some concerns about our citizens when they are walking. Mr. Uram noted he wanted to commend the Chief on his monthly report and to keep up the good work.

The Recreation Report was presented in writing. Town Manager Pettit noted Mr. Short had advised him he had one person to look at the cottage. Mr. Pettit noted he had received two phone calls and one stopped by his residence.

Councilman Knight inquired where Mr. Short was tonight. Mr. Pettit noted he advised him he could not be at the meeting.

Councilman Uram inquired about the numbers from the basketball league he had asked Mr. Short about.

Councilwoman Graves inquired about the pool season schedule as well as Councilman Knight inquiring if it will be open for Memorial Day weekend.

Councilman Uram inquired when Mr. Short would take the plastic cover off of the

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pool, so he can measure for the new cover. Mr. Pettit noted it would probably be around the first of May. Mr. Uram noted he also has some concerns about the pool opening. Town Manager Terry Pettit noted he would ask Mr. Short to stop by the budget meeting on April 27<sup>th</sup> to talk with the body.

Councilman Knight inquired who was in charge of the use of the field on Park Road. Town Manager Terry Pettit advised Mr. Knight the person to discuss this with is Mr. Chuck Short.

Mr. Terry Pettit noted we had a request from Luray Rotary Club for a donation. The Body advised we do not give donations to civic organizations.

Town Manager Pettit noted we also received a request from Page County Robotics Club. Councilman Uram noted he would make this \$250.00 donation on behalf of the town.

Mayor Purdham noted it was time for New Business.

Town Manager Terry Pettit noted the need to set a date for a public hearing along with the Planning Commission for Bobby Fox's re-zoning request. The Body noted before next month's meeting would be good for this hearing.

Town Manager Pettit noted the need to move next month's meeting from May 11<sup>th</sup> due to Pioneer Bank's stockholders dinner. After some discussion May 18<sup>th</sup> was the date set for the public hearing and the Council Meeting.

Town Manager Terry Pettit also reminded the Body of the budget workshop on Wednesday, April 27<sup>th</sup> at 7:30 pm.

Mr. Pettit noted the Edith Owens property adjacent to the pool has been offered to the Town before putting it on the market for sale. Mr. Pettit noted if we have any interest in this property we need to go into closed meeting to discuss.

Town Manager Terry Pettit noted the need for closed meeting for personnel matters.

Mayor Purdham stated it was time for Public Comment.

Councilman Uram noted the unemployment figures for February, 2016 that Page County is ranked 124<sup>th</sup> out of 133.

Councilman Uram distributed a pamphlet with the Death Summary Overview from 2011 to 2015 plus the Health Ranking for Page County and surrounding area.

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Motion was made at 8:47 pm. by Martha Graves, seconded by Mike Uram that the Town Council Convene in a Closed Meeting for the discussion of Personnel Matters, as authorized by Virginia Code 2.2-311 Subsection A1.

Mayor Purdham calls for a Roll Call Vote:

**VOTING AYE:**

Mike Knight  
Bruce Stoneberger  
Duane Layman  
Mike Uram  
Martha Graves

**VOTING NAY:**

None

MOTION CARRIED.

Motion was made at 9:25 pm. by Martha Graves, seconded by Duane Layman that the Town Council leave the Closed Meeting and return to Open Meeting. Passed Unanimously.

Mayor Purdham states Council is now in Open Meeting.

Motion was made at 9:27 pm. by Martha Graves, seconded by Duane Layman to adopt the attached Resolution to Certify the Closed Meeting; the meeting was held for purposes allowed under the Freedom of Information Act and that while in Closed Meeting, only those matters identified in the Motion to hold a Closed Meeting were discussed.

Mayor Purdham calls for a Roll Call Vote:

**VOTING AYE:**

Mike Knight  
Bruce Stoneberger  
Duane Layman  
Mike Uram  
Martha Graves

**VOTING NAY:**

None

MOTION CARRIED.

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**ACTION TAKEN:**

Motion was made by Martha Graves, seconded by Duane Layman to allow a town employee to give vacation time to another employee, who is on medical leave and has used all of his time. Passed Unanimously.

Motion was made by Martha Graves, seconded by Duane Layman at 9:35 pm. to adjourn this meeting. Passed Unanimously.

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Douglas L. Purdham, Mayor

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Norma Cabbage, Clerk

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